



# MINUTES OF A MEETING OF THE BUILDINGS MAINTENANCE COMMITTEE

GREEN ROOM, SALISBURY GARDENS 9AM

10 DECEMBER 2024

Members present:-

Councillors: Ian Bond (Chair), Steph Toogood, Mark Jefferies, Linda Jefferies

Clerk: Katherine Baldwin

Officers: Morgan Williams

## MINUTE SUBJECT

### 25/24 PUBLIC FORUM

There were no members of the public present.

### 26/24 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr James Toogood.

### 27/24 DECLARATIONS OF INTEREST

No Declarations of Interest were received.

### 28/24 MINUTES OF THE PREVIOUS MEETING – 16 OCTOBER 2024

The Minutes of the meeting of 15 August 2024, having been previously circulated to Members were taken as read.

**It was unanimously agreed to:**

Accept Minutes of the Buildings Maintenance Committee meeting of 16<sup>th</sup> October 2024.

### 29/24 COMMITTEE PROCEDURE

The Chair highlighted sections of the paper in respect of dealing with contractors and procurement.

The paper was noted for information.

### 30/24 EXCLUSION OF PUBLIC AND PRESS

In view of the confidential nature of the following items:

**It was resolved under the Public Bodies Admissions to Meetings (1960) Act:** to exclude the Public and Press whilst the next items are under discussion as they are of a confidential nature.

The meeting closed at 10.10am

SIGNED BY THE CHAIR

DATE