

# ORGANISATION CHART 2024-25

## Covering staff in the top 3 levels of Ventnor Town Council

### **Level 1**

Grade	NALC LC3
Job Title	Town Clerk
Local Authority Department/Team	Clerical Staff
Permanent or Temporary	Permanent
Contact Details	Town Clerk Ventnor Town Council 1 Salisbury Gardens Dudley Road Ventnor Isle of Wight PO38 1EJ
Salary range	£40,000-£45,000
Salary Ceiling	£44,428

### **Level 2**

Grade	NALC LC3
Job Title	Assistant Town Clerk
Local Authority Department/Team	Clerical Staff
Permanent or Temporary	Permanent
Contact Details	Assistant Town Clerk Ventnor Town Council 1 Salisbury Gardens Dudley Road Ventnor Isle of Wight PO38 1EJ
Salary range	£25,000-£30,000
Salary Ceiling	£30,151

### **Level 3**

Grade	NJC Scale 6
Job Title	Business and Voluntary Sector Officer
Local Authority Department/Team	Community Development
Permanent or Temporary	Permanent
Contact Details	Business and Voluntary Sector Officer Ventnor Town Council 1 Salisbury Gardens Dudley Road Ventnor Isle of Wight PO38 1EJ
Salary range	£25,000-£30,000
Salary Ceiling	£31,364

Grade	NJC Sale 6
Job Title	Policy, Projects & Premises Officer
Local Authority Department/Team	Administrative Staff
Permanent or Temporary	Permanent
Contact Details	Policy, Projects & Premises Officer Ventnor Town Council 1 Salisbury Gardens Dudley Road Ventnor Isle of Wight PO38 1EJ
Salary range	£25,000-£30,000
Salary Ceiling	£31,364