



TOWN CLERK'S REPORT

TOWN COUNCIL MEETING

REPORT 48/24

09 DECEMBER 2024

The purpose of this Report is to record developments since the last meeting not requiring an Agenda item at this meeting.

No. DETAILS

1) VENTNOR TOWN COUNCIL OPENING HOURS FOR VISITORS AND ENQUIRIES

At the Policy and Resources Committee of 11 November 2024, it was agreed that the Ventnor Town Council office opening hours for visitors and enquiries would be as follows:

For visitors to the office at Salisbury Gardens – Monday – Thursday between 10am and 3pm

For telephone enquiries Monday – Friday between 9am and 4pm

These opening hours will be advertised both on the Ventnor Town Council website and the front door of Salisbury Gardens. There may be occasions when the office will need to be shut at short notice due to unavoidable circumstances and this would be advised on the website and front door of Salisbury Gardens.

Additionally, it was agreed at the Policy and Resources Committee of 11 November 2024 that the Ventnor Town Council office at Salisbury Gardens would be closed for visitors between Monday 23 December 2024 and Friday 3 January 2025. These opening hours will be advertised both on the Ventnor Town Council website and the front door of Salisbury Gardens.

2) REMEMBRANCE SUNDAY 2024

A service for Remembrance Sunday was held on Sunday 10 November at St Catherine's Church followed by the Laying of Wreaths at the War Memorial at Ventnor Park. The service and laying of wreaths is organised by Ventnor Town Council in association with the Royal British Legion, Ventnor, and St Catherine's Church. There was a good attendance this year and a wreath was laid on behalf of Ventnor Town Council by the Town Clerk.

3) LEESON ROAD

Leeson Road re-opened on Sunday 30 November. At the Town Council meeting of 8 August 2024, it was agreed that charging would resume on Saturdays in Ventnor Town Council car parks once there is an indication that Leeson Road is open, is operational and is long term. The charging will now resume.
