



VENTNOR TOWN COUNCIL ACCOUNT SIGNATORIES

TOWN COUNCIL MEETING

REPORT 52/24

09 DECEMBER 2024

The purpose of this Report is to ask Members to approve changes to the signatories for the Ventnor Town Council Account.

No. DETAIL

1) BACKGROUND

It was agreed at the Town Council meeting of 14 August 2023 that:

bank account signatories are Councillors Steve Cooper, Mark Jefferies, Steve Milford, RFO Gareth Hughes and Acting Town Clerk Alison Killick. (Minute 59/23).

Under 5(b) of the Financial Regulations:

The Council will provide for five signatories to the bank account, to include the Clerk, the RFO and three members to be appointed by the Council.

However, the Clerk and RFO positions are held jointly by Katherine Burden. It is recommended that an additional officer is appointed as a signatory.

2) OFFICER SIGNATORIES

Gareth Hughes has now left as RFO and Alison Killick is no longer the Acting Town Clerk. It is recommended that the Town Clerk and RFO, Katherine Burden and the Policy, Projects and Premises Officer, Morgan Williams are appointed as signatories to the Ventnor Town Council Bank Account.

3) RECOMMENDATION

Members are recommended to approve the appointment of Katherine Burden and Morgan Williams as signatories to the Ventnor Town Council Bank Account and remove Gareth Hughes and Alison Killick.
