

# **BUSINESS & COMMUNITY COMMITTEE**

## **General**

The Committee is a Standing Committee governed by the Standing Orders and by regulations. The Town Council will appoint the Committee and determine its composition, quorum, role and functions. The Terms of Reference should be read in conjunction with the Town Council's adopted Standing Orders and Financial Regulations.

## **Composition**

- a) The Committee will comprise five councillors.
- b) The Committee's Chair will be appointed annually by the Town Council.
- c) The quorum of the Committee will be three members.

## **Authority**

The Committee:

- a) may expend funds within the budgets agreed by the council to fulfil its terms of reference (but not move funds between budgets);
- b) may make recommendations to the Council;
- c) may establish subcommittees and/or working groups that report to the Committee;
- d) is empowered to consult, insofar as it might consider necessary or desirable, any other committee of the Council or with any other Council or outside body or person;
- e) may decide any specific such matters that are delegated to it by the Council from time to time.

## **Role and Functions**

The Committee will meet as and when requirements dictate and at least five times each council year (typically in January, March, June or July, September and November), and have the following role and functions:

- a) To lead on matters concerning relations and joint working with local community groups, charities and other local organisations operating within the parish;
  - b) To lead on matters and policy concerning relations with and support for the local business community, including the economic vibrancy and sustainability of the town centre and Esplanade, and management of the putting green contract;
  - c) To lead on matters concerning tourism and the town's visitor strategy and offer, including beach safety;
  - d) To lead on matters concerning health and wellbeing, including the Wellbeing Café;
  - e) To lead on matters concerning arts and culture within the parish, and for library and youth services;
  - f) To be responsible for (working with, supporting or enabling local organisations as appropriate) community events including Ventnor Day, Ventnor Carnival, and Ventnor Fringe;
  - g) To oversee management of the Council's Community Fund, and any other grants to local voluntary organisations;
  - a) To oversee the use and hire of the Green Room (but not its maintenance).
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