



TOWN CLERKS' REPORT

TOWN COUNCIL MEETING

REPORT 58/16

8 AUGUST 2016

The purpose of this paper is to record developments in the past month not requiring an Agenda item at this meeting.

No. DETAIL

1) EMAIL CHANGES

- a) An evening session on Thursday 4 August provided the opportunity for Members to be introduced to the new email arrangements for all our Council email communication with new addresses for each in the style of firstname.lastname@ventnortowncouncil.org.uk.
 - b) Staff are also switching to the new approach as it operates from our own server and so provides greater confidentiality for town council communications: the staff style will be [first name@ventnortowncouncil.org.uk](mailto:firstname@ventnortowncouncil.org.uk) although mine as the formal contact address will be townclerk@ventnortowncouncil.org.uk.
 - c) These accounts will go live from 18 August although the current ones will continue to operate for a period until all our contacts are aware of the change.
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2) WORKING GROUP MEETINGS

- a) The Public Buildings Working Group met on the 12 and 26 of July and are due to meeting again on 9 August.
 - b) The Community Development Working Group held its July meeting on 12 July and also meets next on 9 August.
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3) VENTNOR LIBRARY

- a) We arranged for the Friends of Ventnor Library to visit Ventnor Central on Thursday 4 August to see the space that will be available for the Library if the redevelopment of the building proceeds as planned.
 - b) The ground floor space is still providing the base for Men in Sheds who are now actively looking for a new home.
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4) SIGNAGE

- a) We've ordered another batch of signs needed to replace the warning signs about smoking and wet floors on our four toilets and to update the signs on doors at Salisbury Gardens.
 - b) We've also ordered a new sign for the Green Room to go on the east facing wall.
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5) NEW TENANTS

- a) New tenants moved into two of our rooms last week. The Italian shipping company Manisa Bulk Srl have taken on the lease for what is now room 11, was our old office and has been occupied since the opening of the new Salisbury Gardens by Christine Conroy's Coralesce: high tech for Further and Higher Education.
 - b) The adjacent room (12) used to house our Community Development Officer and was taken on at the opening of the refurbished building by Karen Bowden's lovely internet-based Vectis Karma selling a wonderful selection of incense; the room is now tenanted by commercial property agents Gully Howard.
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